

Ivel Valley School

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Principal: Joe Creswick



Level 1 Teaching Assistants - Midday Supervisory Assistant (Term time only Level 1D + 2 Points 9 – 12) Satellite Class – Biggleswade Academy, Kitelands Road

Dear Applicant,

Thank you for your interest in this post. I hope that the information you receive will assist and inform your application. Visits to the school are warmly welcomed. A member of the senior leadership team can be available for an informal discussion about the post.

We are the Area Special School for the east of Central Bedfordshire and aim to provide a high quality, calm and caring learning environment, where pupils and staff are encouraged to reach their true potential. The school provides high standards of education for pupils with a wide range of special educational needs and disabilities aged 3 – 19. The main school operates on two sites which are within ½ a mile of each other; the primary site and the secondary site. Additionally, we have five satellite classes based on two local mainstream school sites.

The successful applicant will be appointed to the whole school and you could be required to work on either site or in one of our satellite classes.

All of the posts are a permanent full time contract and are for **10.00 hours** weekly and the hours you will be required to work are **12.00 – 14.00** on a daily basis.

We are seeking to appoint enthusiastic and energetic Midday Supervisory Assistants. Although previous experience is preferred, we are looking for people with the skills, aptitude and attitude to work effectively with our pupils, all of whom have special educational needs. If you think that you fit the bill and would like to work with our fantastic children and young people please submit an application!

This is an exciting time to join the school and play a role in our future development. For further details please visit our website at: www.ivelvalley.beds.sch.uk

Visits for prospective candidates are welcomed and encouraged. Please get in touch with Alison Cobb, Principal's PA by email: alison.cobb@ivelvalley.beds.sch.uk or by telephone: 01767 601010 to arrange a visit.

Closing Date for Applications: Midday on Friday, 1st February 2019

I look forward to hearing from you.

Joe Creswick

Principal

Please note that Ivel Valley School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be subject to an Enhanced DBS check, two satisfactory references and a Disclosure of Criminal Record and Disqualification Declaration.

Encs:

Application form and guidelines
Job description/ Person specification
Equal opportunities
Disclosure information

