

Ivel Valley School

Hitchmead Road
Biggleswade
Beds SG18 0NL
Tel/Fax: 01767 601010 / 01767 600229
Email: admin@ivelvalley.beds.sch.uk
Website: www.ivelvalley.beds.sch.uk
Principal: Joe Creswick



September 2019

Dear Applicant

Re: Midday Supervisory Assistant – NJC Special School scale 1D (point 2 - 4 - £9.18 to £9.55 per hour)

Thank you for your interest in this post.

We are the Area Special School for the east of Central Bedfordshire and aim to provide a high quality, calm and caring learning environment, where pupils and staff are encouraged to reach their true potential. The school provides high standards of education for pupils with a wide range of special educational needs and disabilities aged 3-19.

We are looking for a Midday Supervisory Assistant to join the team to work at one of our in Biggleswade; the School site (Hitchmead Road), the College site (The Baulk) or our satellite classes at Biggleswade Academy. These posts are quite different from those at a mainstream school so please read the job description to fully understand the nature of the role.

The posts are for 2 hours a day, Monday to Friday during term time.

Ivel Valley School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The appointment is subject to the receipt of satisfactory references and an enhanced Disclosure and barring Service check.

All information about applying for this post and the application form are on our website: <https://www.ivelvalley.beds.sch.uk/careers/>. For further details, including our prospectus, please visit our website at: www.ivelvalley.beds.sch.uk.

For further details or to submit an application please email the admin me on Hannah.doran@ivelvalley.beds.sch.uk. Alternatively, please send your application by post to the address above.

Yours faithfully

Hannah Doran
Business Manager

