

Social Distancing Policy and Procedures – Sept 2020

Appendix Four – Cleaning and hand-washing

Standard cleaning - Cleaners & Site Team

- Maintain social distancing at all times
- PPE available where required, all cleaners should wear apron and gloves when cleaning
- Separate risk assessment and instructions and available from Hannah Doran
- All high-contact surfaces should be disinfected at the start or end of the day
- Only use the cleaning products that have been agreed for each task

Additional cleaning

To reduce the risk of transmission additional cleaning will be completed by class staff during the day and a mid-day clean of high-contact areas.

Class Staff

- Pupils should wash their hands for at least 20 seconds at regular intervals throughout the day, they may need to be supported by staff to do this
- Alcohol-based sanitiser is available in shared use areas where there are no sinks
- Alcohol-based sanitiser is not to be used in classrooms as there is a sink available with hand-wash. This is for more effective handwashing. The Government advice is:

“It is essential that everyone washes their hands more often, using soap and water for at least 20 seconds. Hand washing with soap employs mechanical action that loosens bacteria and viruses from the skin, rinsing them into the drain. Drying hands afterwards makes the skin less hospitable to the virus. Hand sanitiser can be effective if soap is not available or the situation makes using soap less feasible (i.e. when outside) but using hand sanitiser provides none of the virus-destroying friction that rubbing your hands together and rinsing with water provides.”

- Ensure that shared IT equipment (for example, laptops) is cleaned before and after use using wipes provided.
- Clean all tables in classroom prior to eating
- Clean high use touch points at least three times per day using cleaning solution provided and paper towels
- **Ensure that you store the cleaning solution safely and away from pupils – if you cannot lock it away seek further advice**
- COSSH data sheets are available from Hannah Doran or site team if required
- No cleaning products should be used other than what is provided
- Report any items that are running low – hand towels, handwash, tissues

High-contact surfaces

A cleaner will disinfect all high-contact surfaces at the School site and probably at the College Site. If the College site does not get the additional cleaning the class staff will need to disinfect the high-contact surfaces. As the college is one bubble there is no risk of transmission between bubbles.

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BA – class staff will need to disinfect high-contact surfaces during the day. As they are one bubble there is not the risk of transmission between bubbles.

High-contact surfaces include:

- All door handles
- All door panels (where you push to open)
- Taps
- Gates
- Code-locks
- Hot water dispensers
- Fridge doors
- Microwaves
- Photocopiers/printers